

Political Organiser

Three days per week, £25,750 per annum pro rata

Could you help Red Pepper thrive at a time of great challenges for the left? We're looking for a motivated and innovative activist with a knack for spotting opportunities and a commitment to independent leftwing media.

Red Pepper is a radical media project built around a bimonthly print magazine. Established in 1994 as an accessible, independent publication with socialist, feminist and ecological politics, we seek to provide a space for reflection, debate and education for the left and social movements. We're also a resource for campaigning, both as a platform and as a means of exchanging experiences and information.

While the project is mainly volunteer-run, the political organiser plays a vital role alongside the subscriptions coordinator in keeping Red Pepper viable. The magazine survives and thrives as a function of its involvement in wider movements. Maintaining that involvement and ensuring that the project responds to the concerns and priorities of the movements, alongside more straightforward forms of promotion are at the heart of the political organiser's job.

Key responsibilities

- Promote Red Pepper and its content through events, partnerships and online
- Monitor sales and subscriptions and ensure a regular flow of new subscriptions through diverse promotional activity
- Maintain a relationship with allied organisations (eg. trade unions, NGOs, grassroots activist groups) and run mutually beneficial initiatives where appropriate
- Develop a relationship with trade unions whereby they contribute to the magazine's revenue – through ads, bulk subscription or funding of specific projects.
- Maintain and grow Red Pepper's social media presence
- Write funding applications for specific projects when opportunities arise
- Write updates for Red Pepper's subscribers and individual donors
- Send out *Pepperista*, our email update, on a regular basis
- Working with the website editor and any web volunteers, occasionally subedit and upload articles and other content to the website
- Recruit and manage office volunteers from time to time
- With the subscriptions co-ordinator, deal with enquiries and incoming and outgoing post, and keep the office space in order
- Be accountable to the management committee for week to week work
- Organise and report to quarterly board meetings
- Any other tasks which may be required by the board from time to time

Person specification

Essential

- Good communication skills, especially the ability to write clearly and persuasively
- Experience of organising public events
- Experience of organising meetings, including creating agendas, facilitating effective discussion and taking notes

- Ability to work independently but in a consultative manner
- A good understanding of UK politics, especially on the left
- Experience of campaigning, activism or organising in the context of the political left or of social movements
- Experience of using social media to promote events, organisations or causes
- Experience of working with budgets
- A commitment to Red Pepper's political outlook, and to pluralism on the left

Desirable*

- Knowledge of international left politics and organisations
- Experience of working in publishing or marketing
- Experience of managing volunteers
- Experience of applying for funding, or of running fundraising appeals
- Experience of working with trade unions at a national or local level

** Please note that we don't expect any candidate will have all of the desirable points in the person specification, so please don't be put off applying because you don't think you have enough of them.*

Terms of employment

Red Pepper's staff structure is non-hierarchical, with pay parity – currently set at £25,750 pro rata. Staff are line managed through a management committee made up of the staff themselves and two members of the board.

Holidays are 25 days a year plus bank holidays, all pro rata. In addition the office is closed between Christmas and New Year.

Evening and weekend work is sometimes required, for which time off in lieu is given. Red Pepper offers flexible working.

Applying

Please send a CV and covering letter explaining why you would like the role and how you meet the person specification to tom@redpepper.org.uk

The covering letter should be between one and three pages long and should address each of the points of the person specification specifically, preferably using them as subheadings so that your relevant experience is clear.

Closing date: 9am, Monday 26 June

Interviews: Friday 30 June

Red Pepper welcomes applications from everyone, but as people of colour are currently under-represented in the project as a whole, we particularly encourage Black and ethnic minority candidates to apply. Appointment will be on the basis of merit.